

**THE GREAT
LEGAL
BAKE**



**BAKING TO RAISE FUNDS TO SUPPORT FREE LEGAL
ADVICE FOR THOSE MOST IN NEED**

1. Find a venue for your bake sale – this might be a central point for your department in the office or a kitchen/lunch area or the foyer of your university or court to get as many potential customers as possible.
2. Find willing bakers and people to help run the cake stall.
3. Consider circulating recipe ideas to your bakers to ensure a good mix of baked goods. Contact us if you need ideas.
4. Publicise the time of the event a week in advance (and send regular reminders) so people bring in some change.
5. Consider the price you will set -usually 50p to £1. If there is a particularly spectacular bake perhaps you'd like to auction it instead?
6. Display the posters included in this pack— additional posters available on the London Legal Support Trust website.
7. Make sure you have somewhere secure to keep the money collected and get a float for the day as people will need change.
8. Take some photos and update us of your progress on Twitter #greatlegalbake or Facebook – search for 'Great Legal Bake' or go to the Legal Support Trust page.
9. Funds can be sent straight to the London Legal Support Trust. You can drop funds into our office on Chancery Lane or we can send you BACS details.
10. Got a favourite bakery nearby? Why not ask them if they would consider donating a cake.

Questions? Email signups@llst.org.uk

